

STATE PLAN FOR INDEPENDENT LIVING (SPIL)

Chapter 1, Title VII of the Rehabilitation Act of 1973, as Amended

STATE INDEPENDENT LIVING SERVICES (SILS) PROGRAM PART B

CENTERS FOR INDEPENDENT LIVING (CIL) PROGRAM PART C

FISCAL YEARS 2008 - 2010

Effective Date: October 1, 2007

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PART I: Assurances

State of: Missouri

Section 1: Legal Basis and Certifications

- 1.1 The designated State unit (DSU) eligible to submit the State Plan for Independent Living (SPIL or the plan) and authorized under State law to perform the functions of the State under the State Independent Living Services (SILS) and Centers for Independent Living (CIL) programs is Division of Vocational Rehabilitation. *34 CFR 76.104(a)(1) and (2); 34 CFR 364.22(a)*
- 1.2 The separate State agency eligible to submit the plan and authorized under State law to provide vocational rehabilitation (VR) services to individuals who are blind is Rehabilitation Services for the Blind. Indicate N/A if not applicable. *34 CFR 76.104(a)(1) and (2); 34 CFR 364.20(d) and 364.22(c)*
- 1.3 The Statewide Independent Living Council (SILC) that meets the requirements of section 705 of the Act and is authorized to perform the functions outlined in section 705(c) of the Act in the State is the Missouri Statewide Independent Living Council. *34 CFR 364.21(a)*
- 1.4 The DSU and, if applicable, the separate State agency authorized to provide VR services to individuals who are blind, and the SILC are authorized to jointly develop, sign and submit this SPIL on behalf of the State, and have adopted or otherwise formally approved the SPIL. *34 CFR 76.104(a)(7); 34 CFR 364.20(c) and (d)*
- 1.5 The DSU, and, if applicable, the separate State agency authorized to provide VR services to individuals who are blind, may legally carry out each provision of the plan and will comply with all applicable Federal statutes and regulations in effect with respect to the three-year period it receives funding under the SPIL. *34 CFR 76.104; 34 CFR 80.11(c)*
- 1.6 The SPIL is the basis for State operation and administration of the program. All provisions of the SPIL plan are consistent with State law. *34 CFR 76.104(a)(4) and (8)*
- 1.7 The representative(s) of the DSU and, if applicable, of the separate State agency authorized to provide VR services to individuals who are blind, who has/have the authority under State law to receive, hold, and disburse Federal funds made available under the SPIL and to submit the SPIL jointly with the SILC chairperson is/are: Dr. C. Jeanne Loyd, DVR Assistant Commissioner and Mr. Mark Laird, RSB Acting Deputy Director. *34 CFR 76.104(a)(5) and (6)*

Section 2: SPIL Development

- 2.1 The plan shall be reviewed and revised not less than once every three years, to ensure the existence of appropriate planning, financial support and coordination, and other assistance to appropriately address, on a statewide and comprehensive basis, the needs in the State for:

- (A) The provision of State independent living services;
- (B) The development and support of a statewide network of centers for independent living; and
- (C) Working relationships between programs providing independent living services and independent living centers, the vocational rehabilitation program established under title I, and other programs providing services for individuals with disabilities. *34 CFR 364.20(f)*

2.2 The DSU and SILC conduct public meetings to provide all segments of the public, including interested groups, organizations and individuals, an opportunity to comment on the State plan prior to its submission to the Commissioner and on any revisions to the approved State plan. *34 CFR 20(g)(1)*

2.3 The DSU and SILC establish and maintain a written description of procedures for conducting public meetings in accordance with the following requirements:

The DSU and SILC shall provide:

- i. Appropriate and sufficient notice of the public meetings (that is, at least 30 days prior to the public meeting through various media available to the general public, such as newspapers and public service announcements, and through specific contacts with appropriate constituency groups and organizations identified by the DSU and SILC);
- ii. Reasonable accommodation to individuals with disabilities who rely on alternative modes of communication in the conduct of the public meetings, including providing sign language interpreters and audio-loops; and
- iii. Public meeting notices, written material provided prior to or at the public meetings, and the approved State plan in accessible formats for individuals who rely on alternative modes of communication. *34 CFR 364.20(g)(2)*

2.4 At the public meetings to develop the State plan, the DSU and SILC identify those provisions in the SPIL that are State-imposed requirements beyond what would be required to comply with the regulations in 34 CFR parts 364, 365, 366, and 367. *34 CFR 364.20(h)*

2.5 The DSU will seek to incorporate into and describe in the State plan any new methods or approaches for the provision of IL services to older individuals who are blind that are developed under a project funded under chapter 2 of title VII of the Act and that the DSU determines to be effective. *34 CFR 364.28*

2.6 The DSU and SILC actively consult, as appropriate, in the development of the State plan with the director of the Client Assistance Program (CAP) authorized under section 112 of the Act. *34 CFR 364.20(e)*

Section 3: Independent Living Services

- 3.1 The State, directly or through grants or contracts, will provide IL services with Federal, State, or other funds. *34 CFR 364.43(b)*
- 3.2 Independent living services shall be provided to individuals with significant disabilities in accordance with an independent living plan mutually agreed upon by an appropriate staff member of the service provider and the individual, unless the individual signs a waiver stating that such a plan is unnecessary. *34 CFR 364.43(c)*
- 3.3 All service providers will use formats that are accessible to notify individuals seeking or receiving IL services under chapter 1 of title VII about:
 - (a) The availability of the CAP authorized by section 112 of the Act;
 - (b) The purposes of the services provided under the CAP; and
 - (c) How to contact the CAP. *34 CFR 364.30*
- 3.4 Participating service providers meet all applicable State licensure or certification requirements. *34 CFR 365.31(c)*

Section 4: Eligibility

- 4.1 Any individual with a significant disability, as defined in 34 CFR 364.4(b), is eligible for IL services under the SILS and CIL programs authorized under chapter 1 of title VII of the Act. Any individual may seek information about IL services under these programs and request referral to other services and programs for individuals with significant disabilities, as appropriate. The determination of an individual's eligibility for IL services under the SILS and CIL programs meets the requirements of 34 CFR 364.51. *34 CFR 364.40(a), (b) and (c)*
- 4.2 Service providers apply eligibility requirements without regard to age, ethnicity, creed, gender, national origin, race, religion, sexual orientation or type of significant disability of the individual applying for IL services. *34 CFR 364.41(a)*
- 4.3 Service providers do not impose any State or local residence requirement that excludes any individual who is present in the State and who is otherwise eligible for IL services from receiving IL services. *34 CFR 364.41(b)*

Section 5: Staffing Requirements

- 5.1 Service provider staff includes personnel who are specialists in the development and provision of IL services and in the development and support of centers. *34 CFR 364.23(a)*
- 5.2 To the maximum extent feasible, a service provider makes available personnel able to communicate:

(1) With individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication devices, Braille or audio tapes, and who apply for or receive IL services under title VII of the Act and (2) in the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under title VII of the Act. *34 CFR 364.23(b)*

- 5.3 Service providers establish and maintain a program of staff development for all classes of positions involved in providing IL services and, if appropriate, in administering the CIL program. The staff development programs emphasize improving the skills of staff directly responsible for the provision of IL services, including knowledge of and practice in the IL philosophy. *34 CFR 364.24*
- 5.4 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will take affirmative action to employ and advance in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act. *34 CFR 364.31*

Section 6: Fiscal Control and Fund Accounting

- 6.1 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will comply with applicable EDGAR fiscal and accounting requirements and will adopt those fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for those funds. *34 CFR 364.34*

Section 7: Recordkeeping, Access and Reporting

- 7.1 In addition to complying with applicable EDGAR recordkeeping requirements, all recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will maintain records that fully disclose and document:
- a) The amount and disposition by the recipient of that financial assistance;
 - b) The total cost of the project or undertaking in connection with which the financial assistance is given or used;
 - c) The amount of that portion of the cost of the project or undertaking supplied by other sources;
 - d) Compliance with the requirements of chapter 1 of title VII of the Act and Part 364 of the regulations; and
 - e) Other information that the Commissioner determines to be appropriate to facilitate an effective audit. *34 CFR 364.35(a) and (b)*
- 7.2 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will submit reports that the Commissioner determines to be appropriate with respect to the records that are required by *34 CFR 364.35* and *.36*

7.2 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will submit reports that the Commissioner determines to be appropriate with respect to the records that are required by 34 CFR 364.35 and .36

7.3 All recipients of financial assistance under parts B and C of chapter 1 and chapter 2 of title VII of the Act will provide access to the Commissioner and the Comptroller General, or any of their duly authorized representatives, to the records listed in 34 CFR 364.37 for the purpose of conducting audits, examinations and compliance reviews. *34 CFR 364.37*

Section 8: Protection, Use and Release of Personal Information

8.1 Each service provider will adopt and implement policies and procedures to safeguard the confidentiality of all personal information, including photographs and lists of names in accordance with the requirements of 34 CFR 364.56(a)(1-6). *34 CFR 364.56(a)*

Section 9: Signatures

After having carefully reviewed all of the assurance in sections 1 – 8 of this SPIL, the undersigned hereby affirm that the State of Missouri is in compliance and will remain in compliance with the aforementioned assurances during the three-year period of this SPIL.

The effective date of this SPIL is:

SIGNATURE OF SILC CHAIRPERSON

DATE

Stephanie Brady

NAME OF SILC CHAIRPERSON

SIGNATURE OF DSU DIRECTOR

DATE

C. Jeanne Loyd, DVR Assistant Commissioner

NAME AND TITLE OF DSU DIRECTOR

SIGNATURE OF DIRECTOR OF THE SEPARATE STATE AGENCY FOR INDIVIDUALS WHO ARE BLIND

DATE

Mark Laird, RSB Acting Deputy Director

NAME AND TITLE OF THE DIRECTOR OF THE SEPARATE STATE AGENCY FOR INDIVIDUALS WHO ARE BLIND

State of: Missouri

Part II: Narrative

Section 1: Goals, Objectives and Activities

1.1 Goals and Mission – 34 CFR 364.42(b)(1)

1.1A Describe the overall goals and mission of the State's IL programs and services. The SPIL must address the goals and mission of both the SILS and the CIL programs.

The mission of the independent living services in the State of Missouri is to promote a philosophy of independent living, including a philosophy of consumer control, peer support, self-help, self-determination, equal access, and individual and system advocacy, in order to maximize the leadership, empowerment, independence, and productivity of individuals with significant disabilities and the integration and full inclusion of such individuals into the mainstream of American society.

The Missouri centers for independent living provide the four core services which are: information and referral services; IL skills training; peer counseling (including cross-disability peer counseling); and, individual and systems advocacy. The centers for independent living also provide services including but not limited to accessible housing, accessible transportation, de-institutionalism, transition, and assistive technology.

- Goal 1: Implementation of The Olmstead Act through De-Institutionalization
- Goal 2: Support and Promote Accessible Transportation for Missourians with Disabilities
- Goal 3: Support and Promote Accessible, Affordable Housing for Missourians with Disabilities
- Goal 4: Promote Employment for People with Disabilities
- Goal 5: Promote and Support Emergency Preparedness for People with Disabilities in Missouri
- Goal 6: Explore options to make the SILC more independent and self-sustaining through a Resource Plan.
- Goal 7: To promote the participation of ethnic and minority individuals and groups in all aspects of independent living services and the independent living movement.
- Goal 8: To promote equitable voting for Missourians with Disabilities.

1.2 Objectives – 34 CFR 364.42(a)(1) and (d); 34 CFR 364.32; 34 CFR 364.33

1.2A Specify the objectives to be achieved and the time frame for achieving them.

Goal 1: Implementation of The Olmstead Act through De-Institutionalization

A priority of the SILC, DSUs, and CILs, along with other service agencies within the state, including the Division of Mental Retardation/Developmental Disabilities, Medical Services Agency, Governor's Council on Disability, etc. is to ensure full implementation of the Olmstead decision in Missouri. These groups have a collaborative commitment to:

- 1) locate and assist individuals with disabilities who are residing in nursing homes or other facilities, who are able to and desirous of living in a more integrated community setting;
- 2) locate and assist individuals with disabilities who are at risk of going into nursing homes or other facilities but who are able and desirous of remaining in a more integrated community setting;
- 3) provide leadership to fully implement the Olmstead decision in Missouri.

Objective 1.1: Provide a "best practices" training session for CILs regarding de-institutionalization. The SILC will invite persons or organizations from within Missouri and from other states that have had experience with transition from institutions to present on these topics.

Objective 1.2: The SILC will provide a demonstration grant for CILs to provide services related to de-institutionalism and keeping people in their homes. These grants to be offered in the second year of the SPIL are contingent upon available funds obtained through funding sources other than Part B, such as state or federal grants or private sources. Prior to the demonstration grant, training will be provided for applicants regarding the grant process.

Objective 1.3: If de-institutionalization becomes a fifth core service under federal regulation within the three year period of this State Plan for Independent Living, the SILC plans to adopt it as a fifth core service.

Goal 2: Support and Promote Accessible Transportation for Missourians with Disabilities

Objective 2.1: The SILC will partner with the DSUs and the CILs to provide education and advocacy to state and local officials in an effort to find sources of funding for transportation providers. SILC will educate legislators on the need to fully fund Missouri Elderly Handicapped Transportation Access Program (MEHTAP).

Objective 2.2: The SILC will work to educate legislators on the need for transportation grants to allow expenditures for continued operation and maintenance of the transportation programs in addition to the purchase of accessible vehicles.

Objective 2.3: The SILC will invite the Missouri Department of Transportation to provide a liaison to the SILC to attend meetings and give a report.

Objective 2.4: The SILC will continue to look for ways to address transportation needs within

the state through transportation conferences. Appropriate agencies and partners will be encouraged to participate. Funds generated from registration fees will be used to help cover the costs the transportation conferences.

Goal 3: Support and Promote Accessible, Affordable Housing for Missourians with Disabilities

The SILC and the DSUs recognize the importance of assuring that Missourians with disabilities have access to information that will enhance their ability to find affordable housing and related housing emergency services. Many housing emergency service providers prevent loss of present housing and possible institutionalization. The limited supply of appropriate housing and associated services also demands that the SILC and CILs advocate for changes in present state regulations that limit housing options.

Objective 3.1: The SILC will partner with the DSUs and the CILs to provide education and advocacy to raise awareness and commitment for increased accessible housing. The SILC will identify information about the availability of rental assistance, home repair and home ownership programs in Missouri and encourage the CILs to access this information locally and make it available to consumers. Links to this information will be provided on the SILC web site.

Objective 3.2: The SILC will continue training CIL personnel and other advocates on accessing existing programs to enhance or increase access to affordable, accessible housing and emergency housing services. Appropriate agencies will be invited to make presentations to CIL staff and other advocates.

Objective 3.3: The SILC will support advocacy efforts to implement changes in state and local construction and housing regulations, which currently limit accessible and affordable housing options for consumers.

Objective 3.4: The SILC will advocate support of legislation that addresses the housing needs of persons with disabilities in Missouri. The SILC Housing Committee will continually research pertinent legislation and grants and will provide information to the SILC and CILs when available.

Objective 3.5: The SILC will hold state-wide trainings on Universal Design. The SILC will use funds generated from registration fees to help cover the cost of the conference.

Goal 4: Promote Employment for People with Disabilities

Objective 4.1: The SILC will write a letter of support to legislators on specific bills related to supported employment.

Objective 4.2: The SILC will offer education to CIL staff on employment related topics, such as the 1619b status, and have a theme presentation at SILC meetings when possible. The SILC will ask the CILs to advertise these SILC meetings to local consumers.

Objective 4.3: The SILC will promote and advocate for increased transition to work services statewide.

Objective 4.4: The SILC will work to promote cooperation and coordination between the CILs and the Vocational Rehabilitation Services Employment Program district offices, (both General and Blind agency), to help meet the needs of consumers.

Goal 5: Promote and Support Emergency Preparedness for People with Disabilities in Missouri

The SILC and DSUs will continue their involvement in emergency preparedness for persons with disabilities, especially as it relates to a CIL's involvement in their catchments areas. The SILC will continue its involvement with the Special Needs committee and completing the State Annex with SEMA.

Objective 5.1: SILC will continue its leadership role in emergency preparedness for Missourians with disabilities and will provide information regarding disability preparedness in Missouri to national disability organizations and emergency management organizations.

Objective 5.2: SILC will work to educate local and state emergency preparedness personnel on the importance of meeting ADA requirements when planning how to meet the needs of people with disabilities during an emergency situation.

Objective 5.3: The SILC will work with CIL staff to implement systematic training and education programs to be presented to consumers on the need of people with disabilities to have a personal disaster plan.

Objective 5.4: The SILC will work to support and promote community efforts to provide comprehensive emergency services to people with disabilities. Components of this objective include:

- 1) To provide user friendly, evidence-based research findings to assist CILs, other community-based organizations, and interested people with disabilities, to help them understand how existing emergency planning and response systems form.
- 2) To encourage state emergency management officials to designate one or more disability contact at the city and county level as first responders or relief providers for inclusion in emergency operation centers when a disaster strikes.
- 3) To provide back-up community supports in disaster effected areas for persons with disabilities whose abilities to function independently are dependent upon maintaining access to social and medical services.

Goal 6: Explore options to make the SILC more independent and self-sustaining through a Resource Plan.

Objective 6.1: The SILC will actively pursue additional funding options to support the SILC and the CILs. Any additional funding obtained will not supplant or replace current funding but will

be used to enhance SILC and CIL operations and services. This may include combinations of State, Federal, private and grant funding.

Objective 6.2: The SILC will establish a Resource Committee to explore options for increased autonomy.

Objective 6.3: The SILC will encourage potential SILC members to submit their applications to the Governor's Office to increase membership to the SILC.

Goal 7: To promote the participation of ethnic and minority individuals and groups in all aspects of independent living services and the independent living movement.

The Missouri Statewide Independent Living Council, Division of Vocational Rehabilitation, Rehabilitation Services for the Blind, and Centers for Independent Living are committed to promoting the participation of ethnic and minority populations in all aspects of independent living services and the independent living movement.

Objective 7.1: Provide training for SILC members and CIL staff on effective outreach to ethnic and minority populations, taking in to consideration cultural barriers.

Objective 7.2: Determine the feasibility of providing a competitive demonstration grant for centers for independent living to provide the best possible outreach to ethnic and minority populations in all areas of Missouri. If feasible, make the grant available to centers for independent living. These grants offered in the second year of the SPIL are contingent on available funds obtained through other funding sources other than Part B, such as grants or private sources. Prior to the demonstration grant, training will be provided for applicants regarding the grant process.

Goal 8: To promote equitable voting for Missourians with Disabilities.

Objective 8.1: The SILC will continue to receive quarterly updates on actions pertaining to the Help America Vote Act (HAVA) and will encourage CILs to participate in voting accessibility issues.

Objective 8.2: The SILC will provide accessible voting information on the MOSILC website.

1.2B Describe the steps planned regarding outreach to populations in the State that are unserved or underserved by programs under title VII, including minority groups and urban and rural populations. This section of the SPIL must:

- *Identify the populations to be designated for targeted outreach efforts;*

Hispanic
Very Rural
Asian Populations, specifically the Hmong population

People with Psychiatric Disabilities
African-American
Youth with Disabilities
People with Cognitive or Developmental Disabilities
Non-Medicaid Eligible Individuals
Eastern Europeans/Former Russian

- *Identify the geographic areas (i.e., communities) in which the targeted populations reside; and*

Rural and urban – statewide

- *Describe how the needs of individuals with significant disabilities from minority group backgrounds will be addressed.*

Outreach directly to employers (HR departments) like the Tyson Chicken Plant where a large percentage of employees are Hispanic.

Hiring staff directly from the underserved populations to work with those specific populations. For example, hiring a staff person who is deaf to work with the deaf population.

By networking with the Senate Bill 40 Board, county council and others to address county-wide needs in rural areas.

Provide in-services in area Senior Citizen Centers to provide information. This has been especially helpful in the rural counties in the past. They are often scheduled during a lunch to ensure a lot of participation.

Continue to obtain training from the Center for Capacity Building on Minorities with Disabilities to assist staff in developing a strategy to reach more Hispanic consumers.

Work to establish a liaison with local businesses within a catchment area that are of the same cultural background as some of the individuals who fall under our underserved criteria in hopes that those businesses could open doors of communication for individuals with language and cultural barriers.

Accessing church networks.

Attend area inter-agency meetings to increase collaboration and communication with other agencies.

1.3 Financial Plan – 34 CFR 364.42(a)(2) and (3); 34 CFR 364.29

Describe in sections 1.3A and 1.3B, below, the financial plan for the use of Federal and non-Federal funds to meet the SPIL objectives.

1.3A Financial Plan Tables

Complete the financial plan tables covering years 1, 2 and 3 of this SPIL. The first column in each of the tables lists the potential SPIL funding sources. The four other columns represent the potential uses of funds. For each funding source, provide estimated dollar amounts anticipated for the applicable uses. To the extent possible, the tables and narratives must reflect the applicable financial information from centers for independent living. Refer to the SPIL Instructions for additional information about completing the financial tables and narratives.

Insert additional rows for the specific funding sources and amounts expected within the categories of Other Federal Funds and Non-Federal Funds.

Year 1

Sources	Approximate Funding Amounts and Uses			
	SILC Resource Plan	IL Services	General CIL Operations	Other SPIL Activities
Title VII Funds				
Chapter 1, Part B	\$9,898 RSB \$25,000 DVR	\$32,403	\$206,913	
Chapter 1, Part C			\$1,179,996	
Chapter 2, Individuals Who are Older Blind		\$625,786		
Other Federal Funds				
Sec. 101(a)(18) of the Act (Innovation and Expansion)				
Other				
Non-Federal Funds				
State Funds		\$66,808	\$4,000,000	\$45,000
Other				

Year 2

Sources	Approximate Funding Amounts and Uses			
	SILC Resource Plan	IL Services	General CIL Operations	Other SPIL Activities

Title VII Funds				
Chapter 1, Part B	\$9,898 RSB \$25,000 DVR	\$32,403	\$206,913	
Chapter 1, Part C			\$1,179,996	
Chapter 2, Individuals Who are Older Blind		\$625,786		
Other Federal Funds				
Sec. 101(a)(18) of the Act (Innovation and Expansion)				
Other				
Non-Federal Funds				
State Funds		\$66,808	\$4,000,000	\$45,000
Other				

Year 3

<u>Sources</u>	<u>Approximate Funding Amounts and Uses</u>			
	SILC Resource Plan	IL Services	General CIL Operations	Other SPIL Activities
Title VII Funds				
Chapter 1, Part B	\$9,898 RSB \$25,000 DVR	\$32,403	\$206,913	
Chapter 1, Part C			\$1,179,996	
Chapter 2, Individuals Who are Older Blind		\$625,786		
Other Federal Funds				
Sec. 101(a)(18) of the Act (Innovation and Expansion)				
Other				

Non-Federal Funds				
State Funds		\$66,808	\$4,000,000	\$45,000
Other				

1.3B Financial Plan Narratives

1.3B(1) *Describe efforts to coordinate Federal and State funding for centers and IL services, including the amounts, sources and purposes of the funding to be coordinated.*

1.3B(2) *Describe any in-kind resources including plant, equipment or services to be provided in support of the SILC resource plan, IL services, general CIL operations and/or other SPIL objectives.*

1.3B(3) *Provide any additional information about the financial plan, as appropriate.*

The 22 CILs in Missouri are funded with a combination of state and federal funds. Thirteen receive state funding only, while the remaining nine are funded with both state and federal funds through Part B or C. This funding is used to provide independent living services to individuals with significant disabilities and to support the general operation of centers. As a 722 state, Part C funds are disbursed directly to the four CILs receiving Part C funding while the Part B and state funds are disbursed through state grants to the 22 CILs.

Rehabilitation Services for the Blind (RSB) Chapter 1, Part B monies are spent to directly provide through the RSB staff independent living services to individuals who are blind and visually-impaired.

Five staff members of the Division of Vocational Rehabilitation are assigned partial duties related to activities as defined in Chapter 1 of the Rehabilitation Act as Amended. The staff provides assistance to the council in preparing reports, gathering information and data, as well as providing monitoring, guidance and training to the CILs.

1.4 Compatibility with Title VII and the CIL Work plans – 34 CFR 364.42(c) and (e)

1.4A *Describe how the SPIL objectives are consistent with and further the purpose of chapter 1 of title VII of the Act as stated in section 701 of the Act and 34 CFR 364.2.*

Our mission statement is consistent with 701 of the Act and 34 CFR 364.2. The objectives listed below are examples of SPIL goals written to ensure equal access as outlined in the mission statement and provision of other services as outlined in the Act.

- Objective 1.3: If de-institutionalization becomes a fifth core service under federal regulation within the three year period of this State Plan for Independent Living, the SILC plans to adopt it as a fifth core service.
- Objective 2.1: The SILC will partner with the DSUs and the CILs to provide education

and advocacy to state and local officials in an effort to find sources of funding for transportation providers. SILC will educate legislators on the need to fully fund Missouri Elderly Handicapped Transportation Access Program (MEHTAP).

- Objective 3.3: The SILC will support advocacy efforts to implement changes in state and local construction and housing regulations, which currently limit accessible and affordable housing options for consumers.
- Objective 4.3: The SILC will promote and advocate for increased transition to work services statewide.
- Objective 5.2: SILC will work to educate local and state emergency preparedness personnel on the importance of meeting ADA requirements when planning how to meet the needs of people with disabilities during an emergency situation.
- Objective 6.1: The SILC will actively pursue additional funding options to support the SILC and the CILs. Any additional funding obtained will not supplant or replace current funding but will be used to enhance SILC and CIL operations and services. This may include combinations of State, Federal, private and grant funding.
- Objective 7.1: Provide training for SILC members and CIL staff on effective outreach to ethnic and minority populations, taking in to consideration cultural barriers.
- Objective 8.2: The SILC will provide accessible voting information on the MOSILC website.

1.4B Describe how, in developing the SPIL objectives, the DSU and the SILC considered and incorporated, where appropriate, the priorities and objectives established by centers for independent living under section 725(c)(4) of the Act.

The SILC held public hearings and conducted a legislative priorities survey of CILs and consumers to get input on their priorities. The SILC website was used for public comment to obtain statewide coverage.

A recent IL Summit was created by surveying CILs on topics and priorities they would like included in the conference. This information was also used in creating the SPIL objectives.

A SPIL workgroup was formed to draft the SPIL. This workgroup included representation from ten CILs. In addition, the most recent 704 reports from the CILs were reviewed for CIL topics and issues.

1.5 Cooperation, Coordination, and Working Relationships Among Various Entities – 34 CFR 364.26

Describe the steps that will be taken to maximize the cooperation, coordination and working relationships among:

a) The SILS program, the SILC, and centers; and

The SILC promotes inclusion of all CILs in Missouri in SILC activities and funds. The SILC will actively include CIL staff in SILC committee activities and seeks to add more members of the CILs staff, board members, and consumers to these committees.

A third party will be selected to review and award any CIL competitive demonstration grants authorized by the SILC in an effort to eliminate bias.

b) The DSU, other State agencies represented on the SILC, other councils that address the needs of specific disability populations and issues, and other public and private entities determined to be appropriate by the SILC.

The description must identify the entities with which the DSU and the SILC will cooperate and coordinate.

SILC Working Relationships – the following provides a list of agencies and councils that the SILC has had a significant working relationship with in the past year. This list is not inclusive of every entity that the SILC may have worked with during the reporting period.

- Governor's Council on Disability
- Missouri Centers for Independent Living Association
- Missouri Alliance for Independent Living
- State Rehabilitation Council
- Personal Independence Commission
- Benefit Planners Assistance and Outreach
- Missouri Assistive Technology
- RCEP 7
- Medicaid Reform Commission
- Missouri Association of Social Welfare
- Missouri Budget Project
- Missouri Vote Project
- NCIL
- APRIL
- SILC Congress
- Congress on Disability
- Missouri Department of Health and Senior Services
- Legislative Education Project
- GROW
- Universal Design Housing Network
- Center for Universal Design
- City of Kansas City
- Starkloff Institute
- Youth Leadership Forum

1.6 Coordination of Services – 34 CFR 364.27

Describe how IL services funded under chapter 1 of title VII of the Act will be coordinated with and complement other services to avoid unnecessary duplication with other Federal, State, and local programs, including the OIB program authorized by chapter 2 of title VII of the Act, that provide IL- or VR-related services.

Rehabilitation Services for the Blind and the Division of Vocational Rehabilitation have worked with the SILC to develop the State Plan for Independent Living 2008-2010.

- (a) The State takes steps that maximize the communication, cooperation, coordination, and working relationships among --
 - (1) the SILS program, the SILC and CILs; and
 - (2) the DSUs, other State agencies represented on the SILC, other councils that address the needs of specific disability populations and issues, and other public and private entities determined to be appropriate by the SILC.
- (b) The State ensures that services funded under Chapter 1 will complement and be coordinated with other services to avoid unnecessary duplication with other Federal, State, and local programs, including the IL program for older individuals who are blind funded under Chapter 2 of Title VII.
- (c) The State coordinates Federal and State funding for CILs and SILC.

Missouri has a history of coordination between agencies to ensure we address community needs while avoiding duplication of services. Much of the coordination and collaboration occurs at the local level when reviewing the services required to meet the needs of individuals in that community.

The following list explains some of the activities within the state to ensure collaboration and coordination:

- Joint public hearings were held to gain input for the Statewide Independent Living Plan as well as the State Vocational Rehabilitation plan.
- Center employees participate on local boards in their areas such as transportation, ADA, Developmental Disability Councils, etc.
- VR employees sit on several of the CIL board of directors. This helps ensure coordination of services available to consumers at the local level while avoiding duplication.
- CIL staff provide in-services to local VR staff about available services and referral while VR staff provide similar in-services to Centers.

- Center ILS staff often attend IEP meetings and serve as advocates on behalf of consumers. Centers refer individuals to RSB vision centers in their area, while several CILs host services by RSB in their facilities where vision centers are not available.
- Through RCEP7, trainings on subjects such as transition are held in Missouri which are attended by VR, IL, and Community Rehabilitation staff.
- Agrability staff offices are located in one of the IL Centers. In addition, VR has an agricultural specialist on staff to assist with case work or answer related questions from VR or Center staff statewide. This same individual sits on the local Center board. There are examples where VR, an IL Center, and Agrability have all worked together to coordinate services on a case to meet the needs of the consumer.
- A Center took the lead in reviewing and developing a training to explain a new program in Missouri called Missouri Ticket to Work Health Assurance Program (MTWHAP). This training was attended by VR, Community Rehabilitation Providers, Supported Employment Providers, consumers, and staff from other Centers.
- The Missouri Personal Independence Commission (PIC) was created by executive order with the following membership requirements: four members from the Missouri General Assembly, three members be individuals with disabilities who are consumers of services or their family members, four members selected from the Governor's Council on Disability, and four members be the Directors of the Departments of Social Services, Mental Health, Health and Senior Services, and the Commissioner of the Department of Elementary and Secondary Education or their designees. This council meets quarterly to review pending legislation, give/receive updates on new programs within the state agencies, and review and discuss disability related issues and services in the state.
- Disability related groups in the state work well together and as a result of collaboration between agencies, Missouri has been able to implement new services for people with disabilities, such as the Money Follows the Person Grant.
- Many SILC members are members of other state councils and disability organizations and through these associations become aware of services provided by other agencies. For example, the CIL Executive Director that sits on both the SILC and the SRC gives a report at meetings of both councils each quarter to inform of recent activities of the other council.
- Centers work with the Missouri Department of Social Services to stay informed about services available to consumers such as Food Stamps, Women, Infants and Children (WIC), etc. As vendors of the Consumer Directed Services program in Missouri, they also work to ensure they stay familiar with Medicaid regulations to ensure proper reimbursement filing.
- The Missouri Department of Mental Health has requested committee membership from

CILs and other agencies in developing a new system in Missouri through the Mental Health Transformation Grant. By being a part of this development we are able to help ensure needs are met, but not duplicated.

- The Missouri Project Director of the Money Follows the Person Grant sought Center and SILC input when establishing protocol for service delivery and assessment of this new grant.
- Missouri has participated in the SSA Work Incentives Planning and Assistance (WIPA) grant, formerly known as Benefits Planning Assistance and Outreach (BPAO) program. The staff in this program work closely with the centers for independent living and share information on services in their community as well as statewide programs.
- The WIPA staff have given presentations at SRC and SILC meetings as well as various seminars to explain the services they offer to consumers.
- Partners attend seminars in Missouri, (such as Power-up and the IL summit), each year where various presenters explain options and services available to persons with disabilities in Missouri.
- The Missouri Office of the Governor's Council on Disability maintains an email listserv which disseminates information on a national, state, and local level. These notices include upcoming trainings, grant opportunities, seminars, legislative updates, etc. By remaining aware of services provided by other agencies, we are able to refer rather than duplicate services already offered.

1.7 Independent Living Services for Individuals who are Older Blind – 34 CFR 364.28

Describe how the DSU seeks to incorporate into and describe in the State plan any new methods or approaches for the provision of IL services to older individuals who are blind that are developed under the Older Individuals who are Blind program and that the DSU determines to be effective.

Rehabilitation Services for the Blind (RSB) operates an Independent Living Program for Older Individuals who are Blind that complements the network of CILs. RSB is represented on the Missouri Statewide Independent Living Council (SILC), which works jointly with the DSUs to develop and sign the SPIL. RSB's representatives to the SILC provide liaison for information regarding the Older Individuals who are Blind program, including changes in policy and new methods and approaches for provision of IL services. These issues are then considered by the SILC for inclusion in the SPIL.

Section 2: Scope, Extent and Arrangements of Services

2.1 Scope and Extent – 34 CFR 364.42(b)(2)(3); 34 CFR 364.43(b); 34 CFR 364.59(b)

2.1A Check the appropriate boxes in the SPIL Instrument table indicating the types of IL

services to be provided to meet the objectives identified in section 1.2 of this SPIL, and whether the services will be provided by the CILs or by the DSU (directly and/or through contract or grant).

Table 2.1A(1): Independent living services	Provided by the DSU (directly)	Provided by the DSU (through contract and/or grant)	Provided by the CILs (Not through DSU contracts/ grants)
Core Independent Living Services, as follows:			
- Information and referral	X	X	X
- IL skills training	X	X	X
- Peer counseling	X	X	X
- Individual and systems advocacy	X	X	X
Counseling services, including psychological, psychotherapeutic, and related services	X	X	X
Services related to securing housing or shelter, including services related to community group living, and supportive of the purposes of this Act and of the titles of this Act, and adaptive housing services (including appropriate accommodations to and modifications of any space used to serve, or occupied by, individuals with significant disabilities)	X	X	X
Rehabilitation technology	X	X	X
Mobility training	X	X	X
Services and training for individuals with cognitive and sensory disabilities, including life skills training, and interpreter and reader services	X	X	X
Personal assistance services, including attendant care and the training of personnel providing such services		X	X
Surveys, directories and other activities to identify appropriate housing, recreation, accessible transportation and other support services	X	X	X
Consumer information programs on rehabilitation and IL services available under this Act, especially for minorities and other individuals with disabilities who have traditionally been unserved or underserved by programs under this Act	X	X	X
Education and training necessary for living in the community and participating in community activities	X	X	X
Supported living			

Table 2.1A(1): Independent living services	Provided by the DSU (directly)	Provided by the DSU (through contract and/or grant)	Provided by the CILs (Not through DSU contracts/ grants)
Transportation, including referral and assistance for such transportation	X	X	X
Physical rehabilitation	X	X	X
Therapeutic treatment		X	X
Provision of needed prostheses and other appliances and devices	X	X	X
Individual and group social and recreational services	X	X	X
Training to develop skills specifically designed for youths who are individuals with significant disabilities to promote self-awareness and esteem, develop advocacy and self-empowerment skills, and explore career options	X	X	X
Services for children with significant disabilities	X	X	X
Services under other Federal, State, or local programs designed to provide resources, training, counseling, or other assistance of substantial benefit in enhancing the independence, productivity, and quality of life of individuals with significant disabilities	X	X	X
Appropriate preventive services to decrease the need of individuals with significant disabilities for similar services in the future	X	X	X
Community awareness programs to enhance the understanding and integration into society of individuals with disabilities	X	X	X
Other necessary services not inconsistent with the Act	X	X	X

2.1B Describe any service provision priorities, including types of services or populations, established for meeting the SPIL objectives identified in section 1.2.

Based on recent data from the 704 Report, service priorities include: Hispanic, African-American, and rural populations as being underserved. Urban areas are also still underserved, but rural areas are underserved at a higher level. Funding for urban areas needs to be increased because of the high population concentrated in those areas which are underserved.

The addition of one new Center for Independent Living (CIL) in FY 2007 and the operation of seven branch and/or satellite offices by the previously established Centers reflect the CIL's commitment to serve both the unserved and underserved populations of the state in on-going

support of the independent living philosophy.

2.1C If the State allows service providers to charge consumers for the cost of services or to consider the ability of individual consumers to pay for the cost of IL services, specify the types of IL services for which costs may be charged and for which a financial need test may be applied, and describe how the State will ensure that:

- (i) Any consideration of financial need is applied uniformly so that all individuals who are eligible for IL services are treated equally; and*
- (ii) Written policies and consumer documentation required by 34 CFR 364.59(d) will be kept by the service provider.*

Indicate N/A if not applicable.

N/A for Missouri.

2.2 Arrangements for State-Provided Services – 34 CFR 364.43(d) and (e)

2.2A If the DSU will provide any of these IL services through grants or contractual arrangements with third parties, describe such arrangements.

MDVR administers Part B and State funding, listed in the resource page of this document as grants for the general operation of 22 CILs. In order to be eligible for a CIL grant, the organization must be consumer-controlled, community-based, cross-disability, nonresidential nonprofit program that is designed and operated within a local community by individuals with disabilities and provide an array of independent living services.

The Missouri Division of Vocational Rehabilitation will review each application for information that shows (1) evidence of demonstrated success in satisfying, or a clearly defined plan to satisfy, the standards in Section 725(b) of the Act and the state standards listed in RSMO 178.654 and (2) convincing evidence of demonstrated success in satisfying, or a clearly defined plan to satisfy, the assurances in Section 725(c) of the Act.

RSB's IL funds are used to directly provide independent living services to individuals who are blind and visually-impaired through RSB staff. RSB does not provide any IL services through grants or contractual arrangements.

2.2B If the State contracts with or awards a grant to a center for the general operation of the center, describe how the State will ensure that the determination of an individual's eligibility for services from that center shall be delegated to the center.

Through the grant award the state delegates to the CIL the determination of eligibility for services and the development of an IL plan for individuals who receive the services. MDVR conducts monitoring activities to ensure this is being done.

Section 3: Design for the Statewide Network of Centers

3.1 Existing Network – 34 CFR 364.25

3.1A *Provide an overview of the existing network of centers, including non-Part C-funded centers that comply with the standards and assurances in section 725 (b) and (c) of the Act, and the geographic areas and populations currently served by the centers.*

The State of Missouri currently has a network of 22 freestanding CILs – each having their own Board of Directors. The CILs have catchment areas, which cover all counties of the state.

Centers that comprise the Missouri statewide network include:

1. Northeast Independent Living Services (Hannibal)
2. Rural Advocates for Independent Living (Kirksville)#+
3. Services for Independent Living (Columbia)*
4. Disabled Citizens Alliance for Independence (Viburnum)*
5. Disability Resource Association (Crystal City)
6. The Independent Living Center (Joplin)#+
7. Independent Living Center of Southeast Missouri (Poplar Bluff)
8. SEMO Alliance for Disability Independence (Cape Girardeau)+
9. Living Independently for Everyone (Farmington)
10. Midland Empire Resource for Independent Living (St. Joseph)#+
11. Access II (Gallatin)
12. The Whole Person (Kansas City)*#
13. Paraquad (St. Louis)*
14. Bootheel Area Independent Living Services (Kennett)
15. Southwest Center for Independent Living (Springfield)+
16. On My Own (Nevada)#
17. Ozark Independent Living (West Plains)
18. Independent Living Resource Center (Jefferson City)
19. West-Central Independent Living Services (Warrensburg)#
20. Tri-County Center for Independent Living (Rolla)
21. Delta Center for Independent Living (St. Charles)
22. Heartland Independent Living Center (Owensville)

All centers receive State IL funds. However, nine centers receive Federal funding as denoted above.

* Denotes Federal Title VII, Part C Funds

+ Denotes Federal, Title VII, Part B Funds

Denotes Centers with branch or satellite offices

3.2 Expansion of Network – 34 CFR 364.25

3.2A Describe the design for the further expansion of the network, including identification of the unserved and underserved areas in the State and the order of priority for serving these areas as additional funding becomes available (beyond the required cost-of-living increase).

There is no plan for expansion of more CILs at the time of writing the SPIL 2008-2010. However, several of the CILs have added branch offices to help cover their catchment areas and improve services to individuals. The CILs plan to expand IL services within the state to reach the identified underserved populations (Hispanic, Very Rural, Asian Populations, specifically the Hmong population, People with Psychiatric Disabilities, African-American, Youth with Disabilities, People with Cognitive or Developmental Disabilities, Non-Medicaid Eligible Individuals, and Eastern Europeans/Formers Russian). The SILC conducted a survey of the CILs to identify barriers they have come across while providing services to the unserved and underserved populations in the state. Many CILs have developed practices that have assisted them in reaching these populations. These ideas will be accumulated and shared in a “best practices” format to help other CILs in Missouri to overcome similar barriers for service in their area. Expanding services to these underserved populations through the CILs will be a priority should any additional funding become available.

3.3 Section 723 States Only – 34 CFR 364.39

3.3A If the State follows an order of priorities for allocating funds among centers within a State that is different from what is outlined in 34 CFR 366.22, describe the alternate order of priority that the DSU director and the SILC chair have agreed upon. Indicate N/A if not applicable.

N/A for Missouri.

3.3B Describe how the State policies, practices and procedures governing the awarding of grants to centers and the oversight of these centers are consistent with 34 CFR 366.37 and 366.38.

Section 4: DSU

4.1 Administrative Support Services – 34 CFR 364.4; 34 CFR 364.22(b)

4.1A Describe the administrative support services to be provided by the DSU for the SILS (Part B) program and, if the State is a Section 723 State, for the CIL (Part C) program.

Refer to the SPIL Instructions for additional information about administrative support services.

MDVR provides technical assistance to CILs, performs monitoring of CILs.

4.1B *Describe other DSU arrangements for the administration of the IL program, if any.*

N/A for Missouri.

Section 5: SILC

5.1 Resource plan – 34 CFR 364.21(i)

5.1A *Describe the resource plan prepared by the SILC in conjunction with the DSU for the provision of resources, including staff and personnel, made available under parts B and C of chapter 1 of title VII, section 101(a)(18) of the Act, and from other public and private sources that may be necessary to carry out the functions of the SILC identified in section 705(c). The description must address the three years of this SPIL.*

Refer to the SPIL Instructions for more information about completing this section.

- (a) In conjunction with the DSUs, the SILC will prepare a Resource Plan (SILC Budget) for the provision of resources, cash or in-kind, including staff and personnel, rent, supplies, telephone expenses, travel, and other expenses (e.g., child care, personal assistance services, and compensation to a member of the SILC, if the member is not employed or must forfeit wages from other employment, for each day the member is engaged in performing SILC duties) that will be necessary to carry out the functions of the SILC during the term of the SPIL.
- (b) The SILC will be responsible for the proper expenditure of funds and the use of resources it receives under the SILC Budget.
- (c) No conditions or requirements are included in the SILC Budget that will compromise the independence of the SILC.
- (d) While assisting the SILC in carrying out its duties under the SPIL, staff and other personnel assigned to the SILC under the SILC Budget will not be assigned duties by the DSU or other agency or office of the State that would create a conflict of interest.
- (e) The SILC will actively pursue expanding 501c3 status and pursue funding to increase staffing and SILC activity.

5.1B *Describe how the following SILC resource plan requirements will be addressed:*

- *The SILC's responsibility for the proper expenditure of funds and use of resources that it receives under the resource plan.*
- *Non-inclusion of conditions or requirements in the SILC resource plan that may compromise the independence of the SILC.*
- *Reliance, to the maximum extent possible, on the use of resources in existence during the period of implementation of the State plan.*

See 5.1 A.

5.2 Establishment and Placement – 34 CFR 364.21(a)

5.2A Describe how the establishment and placement of the SILC ensures its independence with respect to the DSU and all other State agencies.

Refer to the SPIL Instructions for more information about completing this section.

The SILC is not established as an entity within any State agency, including the DSU, and is independent of the DSU and all other State agencies. Following is a brief description of the legal status and placement of the SILC:

The SILC is an independent not for profit organization and is not affiliated with any other state agency or organization.

5.3 Appointment and Composition – 34 CFR 364.21(b) – (f)

5.3A Describe the process used by the State to appoint members to the SILC who meet the composition requirements in section 705(b).

Appointments to the SILC are processed by the Governor's Office Boards and Commissions section. An application process is available on the Governor's Office website. All appointments are made by the Governor.

5.4 Staffing – 34 CFR 364.21(j)

5.4A Describe how the following SILC staffing requirements will be met:

- *SILC supervision and evaluation, consistent with State law, of its staff and other personnel as may be necessary to carry out its functions.*
- *Non-assignment of duties to SILC staff and other personnel made available by the DSU, or any other State agency or office that would create a conflict of interest while assisting the SILC in carrying out its duties.*

The SILC does not currently have staff of its own by the writing of this SPIL, however, should the need arise the SILC Executive Committee will create any necessary policy and procedures.

Support staff is provided to the SILC by DVR for administrative assistance in carrying out its functions. The DSU monitors and evaluates performance to insure quality of work. Other SILC activities are conducted by SILC council and committee members and the work performed is monitored/approved by the entire SILC during council meetings.

The support staff is not assigned to any state agencies or program that would create a conflict of interest while performing duties.

Section 6: Service Provider Requirements

Describe how the following service provider requirements will be met:

6.1 Staffing – 34 CFR 364.23; 34 CFR 364.24; 34 CFR 364.31

- *Inclusion of personnel who are specialists in the development and provision of IL services and in the development and support of centers.*
- *Availability, to the maximum extent feasible, of personnel able to communicate (1) with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication devices, Braille, or audio tapes and (2) in the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under title VII of the Act.*
- *Establishment and maintenance of a program of staff development for all classes of positions involved in providing IL services and, where appropriate, in administering the CIL program, improving the skills of staff directly responsible for the provision of IL services, including knowledge of and practice in the IL philosophy.*
- *Affirmative action to employ and advance in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act.*

Personnel Administration (Sec. 12(c), 704(m) of the Act; 34 CFR 364.23)

- (a) The staff of service providers will include personnel who are specialists in the development and provision of IL services and in the development and support of CILs.
- (b) To the maximum extent feasible, each service provider will make available personnel able to communicate --
 - 1. With individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication devices, Braille, or audio tape, and who apply for or receive IL services under the SPIL; and
 - 2. In the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under the SPIL.

Personnel Development (Sec. 12(c), 704(m) of the Act; 34 CFR 364.24)

The State assures that service providers will establish and maintain a program of staff development for all classes of positions involved in providing IL services and, if appropriate, in administering the CIL program. The staff development program will emphasize improving the skills of staff directly responsible for the provision of IL services, including knowledge of the IL philosophy.

Affirmative Action (Sec. 704(m)(2) of the Act; 34 CFR 364.31)

All recipients of financial assistance under Chapter 1 take affirmative action to employ and advance in employment qualified individuals with disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act.

6.2 Fiscal Control and Fund Accounting – 34 CFR 364.34

- *Adoption of those fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for funds made available through parts B and C of chapter 1 of title VII of the Act, in addition to complying with applicable EDGAR fiscal and accounting requirements.*

All recipients of financial assistance under Chapter 1 will adopt such fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for funds paid to the State under Chapter 1. All IL grant recipients are required annually to obtain an independent financial audit by a qualified CPA.

6.3 Record-Keeping, Access and Reporting – 34 CFR 364.35; 34 CFR 364.36; 34 CFR 364.37

- *Maintenance of records that fully disclose and document the information listed in 34 CFR 364.35.*
- *Submission of annual performance and financial reports, and any other reports that the Secretary determines to be appropriate*
- *Access to the Commissioner and the Comptroller General, or any of their duly authorized representatives, for the purpose of conducting audits, examinations, and compliance reviews, to the information listed in 34 CFR 364.37.*

All recipients of financial assistance under Chapter 1 will afford access to the Secretary and the Comptroller General or any of their duly authorized representatives, for the purpose of conducting audits and examinations, to all books, documents, papers, and records of the recipients that are pertinent to the financial assistance received under Chapter 1.

All recipients of financial assistance under Chapter 1 will:

- (a) Maintain records that fully disclose--

- (1) the amount and disposition by each recipient of the proceeds of such financial assistance,
 - (2) the total cost of the project or undertaking in connection with which such financial assistance is given or used, and
 - (3) the amount of that portion of the cost of the project or undertaking supplied by other sources; and
 - (4) compliance with the requirements of Chapter 1 and 34 CFR Parts 364, 365, 366, and 367.
- (b) Maintain such other records as the Secretary determines to be appropriate to facilitate an effective audit.
- (c) All recipients of financial assistance under Chapter 1 will submit financial and performance reports as the Secretary determines to be appropriate.

6.4 Eligibility – 34 CFR 364.40; 34 CFR 364.41

- *Eligibility of any individual with a significant disability, as defined in 34 CFR 364.4(b), for IL services under the SILS and CIL programs.*
 - *Ability of any individual to seek information about IL services under these programs and to request referral to other services and programs for individuals with significant disabilities.*
 - *Determination of an individual's eligibility for IL services under the SILS and CIL programs in a manner that meets the requirements of 34 CFR 364.51.*
 - *Application of eligibility requirements without regard to age, color, creed, gender, national origin, race, religion, or type of significant disability of the individual applying for IL services.*
 - *Non-exclusion from receiving IL services of any individual who is present in the State and who is otherwise eligible for IL services, based on the imposition of any State or local residence requirement.*
- (a) Individuals with significant disabilities are eligible for services provided under the SPIL.
- (b) To be eligible, an individual is one:
- (1) Who has a significant physical, mental, cognitive, or sensory impairment;
 - (2) Whose ability to function independently in the family or community or whose ability to obtain, maintain, or advance in employment is substantially limited; and
 - (3) For whom the delivery of IL services will improve the ability to function, continue functioning, or move towards functioning independently in the family or

community or to continue in employment.

6.5 Independent Living Plans – 34 CFR 364.43(c)

- *Provision of IL services in accordance with an IL plan complying with Sec. 364.52 and mutually agreed upon by the individuals with significant disabilities and the appropriate service provider staff unless the individual signs a waiver stating that an IL plan is unnecessary.*

The State provides IL services under Chapter 1 to individuals with significant disabilities in accordance with an ILP mutually agreed upon by an appropriate staff member of the service provider and the individual, unless the individual signs a waiver stating that such a plan is unnecessary.

6.6 Client Assistance Program (CAP) Information – 34 CFR 364.30

- *Use of accessible formats to notify individuals seeking or receiving IL services under chapter 1 of title VII about the availability of the CAP program, the purposes of the services provided under the CAP, and how to contact the CAP.*

All recipients of financial assistance under Chapter 1 that provide services to individuals with significant disabilities advise those individuals seeking or receiving IL services about the availability of the Client Assistance Program under section 112 of the Act, the purposes of the services provided under such program, and information on the means of seeking assistance under such program. This information is available from the provider in alternative format upon request of the individual.

6.7 Protection, Use and Release of Personal Information – 34 CFR 364.56(a)

- *Adoption and implementation of policies and procedures meeting the requirements of 34 CFR 364.56(a), to safeguard the confidentiality of all personal information, including photographs and lists of names.*

All SILC members and related committee members will consider protected information to be any and all personal information regarding participants in SILC sponsored activities. The SILC will observe all standard privacy policies and procedures regarding 34 CFR 364.56(a) while conducting SILC activities.

Section 7: Evaluation

7.1A Describe the method that will be used to periodically evaluate the effectiveness of the plan in meeting the objectives established in Section 1. The description must include the State's evaluation of satisfaction by individuals with significant disabilities who have participated in the program. 34 CFR 364.38

The SILC including the DVR and RSB will meet on a quarterly basis. Committees will work on the identified objectives outlined in Section 1 of the SPIL. Committee chairpersons will present

quarterly reports to the SILC regarding progress on their respective objectives. In addition, they will submit an annual report to the SILC which will be utilized to determine progress and future plans on each objective. Modifications of objectives will be made on an as-needed basis. At any point where major changes are made on the objectives, the SPIL will be reviewed to determine if an amendment may be required.

The SILC has developed a monitoring instrument in cooperation with the DSUs which measures consumer satisfaction based on IL outcomes methodology with IL services provided and received in the state. DVR will report on the data annually and provide complete reports to the SILC, the CILs and post the report on the website for public information. Consumers of IL services will be invited to provide feedback regarding services they have received.

Section 8: State-Imposed Requirements

8.1A Identify any State-imposed requirements contained in the provisions of this SPIL.

Indicate N/A if not applicable.

N/A for Missouri.